

SAINT THOMAS THE APOSTLE SCHOOL

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Office of the Principal

February 17, 2009

Dear STA Parents & Guardians:

Once again it is time for re-registration. Enclosed please find all the necessary forms for the 2009/2010 school registration. Please complete all the forms included in your family packet in detail. Please be sure to include all the necessary information when returning your Registration Packet including the \$250 registration fee. This year we need you to be diligent in returning all paperwork and the registration fee by Thursday, February 26, 2009.

As I am sure you are aware, Saint Thomas the Apostle Parish and School are subject to the same financial constraints being experienced by most families in the economic crunch presently affecting our country. Our Finance Council worked diligently to create the least possible increase in tuition rates. The increase represents 4% over last year's rates. Increases over the past few years have ranged anywhere from 6%-8%. The Finance Council did not increase any fees this year. The only change is a \$5 increase in the H & S Events Fee which was requested by the H & S Association.

In June of last year, I wrote in the newsletter that we are downsizing as are most of our Catholic school neighbors. We referred to this as pruning because the wave of the future seems to be one class of each grade level as is indicated in the national picture. This has proven to be a successful strategy for other schools in maintaining fiscal solvency. Our primary grades give an indication of this trend. If you have not registered by the in-house registration due date, we cannot guarantee a seat for your child/children. Please be aware that registration for new families begins on March 2, 2009. Available spots will be given to those registrants. Any in-house family registering late would then be in the unfortunate position of being placed on a waiting list.

- ✓ **All materials must be returned in the envelope sent home. Please do not write on the envelope. It is for office use only.**
- ✓ **\$250 Registration Fee** per family.
- ✓ A **preprinted 2009/2010 Registration Form per child** which includes all emergency information. Please update information and complete all blanks.
- ✓ **Current families with a child new to the school** must contact the school office to obtain a **New Student Registration Form** for that child.
- ✓ All Pre K students (current and new) must complete a **PreK Registrant Schedule**.
- ✓ A **Tuition Contract** which combines the Tuition Contract and Tuition Policy. Please note that we need you to **complete, sign, and date both copies. Keep one for your records and return one copy with your registration materials.**
- ✓ A **Media Release Form** must be completed with each child's name and grade listed on the form.
- ✓ All **Health Forms** must be completed and returned as noted on the memo sent from the Nurse's Office.
- ✓ **Home & School Parent In-Service Bond Form Registration and In-Service Summary of Duties Form.** Please complete the In-Service Bond Form and return with your registration materials. Keep the Summary of Duties Form for your records.

The following sheets are **for your information only** and do not need to be returned with your registration:

- ✓ **Tuition Rate Schedule**
- ✓ **BeforeCare & AfterCare Programs***

*Please be sure to follow the instructions regarding these programs.

As we prepare for the 2009/2010 school year, we look forward to continuing the great tradition of Catholic education that we all experience here at Saint Thomas the Apostle School.

Sincerely,

Joan Ferraer
Principal